



“The Joyful Noise of Christmas”

Christmas Extravaganza

December 1, 2018
Vendor Registration

Organization Name: _____ Contact Person: _____

Address: _____

Telephone: _____ Email Address: _____

TYPE OF BOOTH:

Please list food, merchandise, information and etc. that will be sold or displayed.

Food: _____

Craft: _____

Informational: _____ Other: _____

Food Booth (Includes 1 Electrical Outlet if requested. Vendor must provide own electrical cord.)

Chamber Member: \$50.00
(Please circle one)

Non- Chamber Member: \$75.00
(Please circle one)

Standard Booth Booth with Electricity

Standard Booth Booth with Electricity

Craft Booth - Chamber Member: \$20.00
(Please circle one)

Non- Chamber Member: \$40.00
(Please circle one)

Standard Booth Booth with Electricity

Standard Booth Booth with Electricity

Amount Paid: \$ _____

No charge for information only booths

***Please return form with payment no later than November 16, 2018 to:
A processing fee of \$10.00 will be included if registration is received after deadline***

Screven County Chamber of Commerce
101 South Main Street
Sylvania, Georgia 30467

FOR OFFICE USE ONLY: _____

Check # _____ Date Received: _____

- All booths will be organized through the efforts of the Screven County Chamber of Commerce Board of Directors.
- VIP Placement for Chamber Members if requested
- Booth request may be made, but are not guaranteed.
- Rain or Shine, there are **no** refunds!
- Vendors are to register at the front steps of the Chamber **NOT** inside.
- Upon registration payment, vendors will receive a vendor's identification decal for access to downtown area for setup. Please place the vendor identification decal on the front driver's side dashboard of the vehicle.
- There is no rain date for the Christmas Extravaganza.
- The downtown festival begins at **3:00 p.m. on Saturday, December 1st**. You may stop by the Chamber of Commerce between 1:00 p.m. and 2:30 p.m. for directions to the designated site for your booth. No set-up may take place until 1:00 p.m. All booths must be set-up and all vehicles must be moved from the downtown area by 2:30 p.m.
- You must provide tables, chairs, trashcans, equipment and etc. for booths. You are responsible for clearing all trash from the area of your booth.
- Any registration form received after the November 16, 2018 deadline will need to include a \$10.00 processing fee.
- Vendors that are preparing food will be assigned a site. Cooking sources should be away from the public and cookers set responsibly.
- Vendors that are preparing food are responsible for properly disposing oil/grease. An oil bin will be available for use.
- There will be absolutely no alcoholic beverages sold.
- There will be absolutely no offensive material or merchandise sold.
- All vendors must stay within their booth space.
- The Board of Directors of the Screven County Chamber of Commerce does not guarantee that any vendor will be the exclusive seller of any type, brand, or variety of merchandise or food. There may be other vendors selling the same or similar items.
- The Screven County Chamber of Commerce is not responsible for any accidents which may occur during the Christmas Extravaganza.

I/We have read all of the above rules and regulations.

Signature of Responsible Party

Date



Dear Vendor,

Our annual Christmas Extravaganza will be Saturday, December 1st. The time will be 3:00 – 7:00 PM.

Last year was a GREAT success and we had quite a few vendors sell out! There was an estimated 3,000 in attendance.

You may have noticed that there are discounted prices and VIP placement for Screven County Chamber Members. If you are not a member and would like to become one, just visit our website for an application or call our office for special pricing. It's not too late to join and receive all of the benefits that come with membership.

Organization and publicity are what we're focusing on this year to help the event go smoothly and to help each vendor get the best value for their investment.

Our community is very excited for the Extravaganza and we hope you will join us!

If you have any questions, please call our Chamber director, Grace Waits, at 912-564-7878.

Sincerely,

The Screven County Chamber of Commerce