



December 11 / 3pm-7pm / Downtown Sylvania

## Vendor Registration

Organization Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### TYPE OF BOOTH:

*Please list food, merchandise, information and etc. that will be sold or displayed.*

Food: \_\_\_\_\_

Craft: \_\_\_\_\_

Informational: \_\_\_\_\_ Other: \_\_\_\_\_

**Food Booth** (Includes 1 Electrical Outlet if requested. Vendor must provide own electrical cord.)

#### Chamber Member:

(Please circle one)

Standard Booth - \$50 Booth with Electricity - \$90

**Craft Booth - Chamber Member: \$20.00**

(Please circle one)

Standard Booth - \$20 Booth with Electricity - \$50

#### Non- Chamber Member:

(Please circle one)

Standard Booth - \$80 Booth with Electricity - \$120

**Non- Chamber Member: \$40.00**

(Please circle one)

Standard Booth - \$40 Booth with Electricity - \$70

**Informational Booth:** *(receive a full refund if you set up a booth at event. No refund if you do not set up a booth)*

**Chamber Member: \$10.00***(refundable)*

**Non- Chamber Member: \$25.00***(refundable)*

Amount Paid: \$ \_\_\_\_\_

**Please return form with payment no later than November 30, 2021 to:**  
**A processing fee of \$10.00 will be included if registration is received after deadline**

Screven County Chamber of Commerce  
 101 South Main Street  
 Sylvania, Georgia 30467

- 10x10 Space
- All booths will be organized through the efforts of the Screven County Chamber of Commerce Board of Directors.
- **ONLY ONE APPLIANCE/COOKER MAY BE HOOKED UP PER SPACE!!! This will be heavily implemented so plan accordingly!**
- VIP Placement for Chamber Members if requested
- Booth request may be made, but are not guaranteed.
- **Rain or Shine, there are no refunds!**
- Vendors are to register at the front steps of the Chamber NOT inside.
- There is no rain date for the Christmas Extravaganza.
- The downtown festival begins at 3:00 p.m. on Saturday, December 11th. You may stop by the Chamber of Commerce between 1:00 p.m. and 2:30 p.m. for directions to the designated site for your booth. No set-up may take place until 1:00 p.m. All booths must be set-up and all vehicles must be moved from the downtown area by 2:30 p.m.
- You must provide tables, chairs, trashcans, equipment and etc. for booths. You are responsible for clearing all trash from the area of your booth.
- Any registration form received after the November 30, 2021 deadline will need to include a \$10.00 processing fee.
- Vendors that are preparing food will be assigned a site. Cooking sources should be away from the public and cookers set responsibly.
- Vendors that are preparing food are responsible for properly disposing oil/grease. An oil bin will be available for use.
- There will be absolutely no alcoholic beverages sold.
- There will be absolutely no offensive material or merchandise sold.
- All vendors must stay within their booth space.
- The Board of Directors of the Screven County Chamber of Commerce does not guarantee that any vendor will be the exclusive seller of any type, brand, or variety of merchandise or food. There may be other vendors selling the same or similar items.
- The Screven County Chamber of Commerce is not responsible for any accidents which may occur during the Christmas Extravaganza.

I/We have read all of the above rules and regulations.

---

Signature of Responsible Party

Date