

New Business Resources

Sole Proprietorship, Partnership, Corporation, Limited Liability Company (LLC)

Office of the Secretary of State

214 State Capitol
Atlanta, GA 30334
404-656-2881

www.sos.state.ga.us

It is recommended that before you enter into any of these four forms of business, that you contact an attorney, CPA or other qualified individual.

Licensing and permit information

Business License (also called an Occupational Tax)

If your business will be located within the Sylvania city limits: City of Sylvania 104 South Main Street Sylvania, GA 30467 912-564-7411	If your business will be located outside the Sylvania city limits: Screven County Zoning Office 216 Mims Road Sylvania, GA 30467 (912) 564-2951
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Zoning

Screven County Planning & Zoning 216 Mims Rd. Sylvania, GA 30467 912-564-2951 www.screvencountyboc.com/planning-zoning Randy Hagan	<i>Downtown Business District</i> Sylvania Downtown Development Authority 101 S Main St Sylvania, GA 30467 912-564-7878 sylvaniagadowntown@gmail.com
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Building Construction/Renovation/Occupancy

<u>City Limits:</u> City of Sylvania 104 South Main Street Sylvania, GA 30467 912-564-7411 John Rosier	<u>County:</u> Screven County Zoning Office 216 Mims Rd Sylvania, GA 30467 912-564-2951 Randy Hagan
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Health Permits

Screven County Health Department
416 Pine St.
Sylvania, GA 30467
912-564-2182
Randy Lacienski

Taxes

Georgia Department of Revenue
PO Box 943
Douglas, GA 31543
912-389-4094
www.gatax.org

Utilities

Establishing Water, Sewer and Garbage Service

The City of Sylvania Utilities Department is a full service municipal utility provider, offering its customers electricity, natural gas, water and wastewater services. The city owns and operates its electric power, natural gas, water distribution, sewage collection systems and water and wastewater plants.

Establishing Telephone Services

Planters Telephone Cooperative provides landline telephone service and internet for businesses in Screven County and the City of Sylvania. To establish phone service, call Planters Telephone at (912) 857-4411 or visit www.planters.net.

Labor and Safety Regulation Information

The GDoL can help walk you through all of your employment and labor problems.

Georgia Department of Labor

156 Roberson Mill Rd
Milledgeville, GA 31061
(478) 445-5465
<https://dol.georgia.gov>

Other Resources

- **Better Business Bureau:** 6606 Abercorn Street Savannah, GA 31405 912-354-7521
- **GA Secretary of State's Office:** 211 State Capitol, Atlanta. Phone: 404-656-2881
ww.sos.state.ga.us
- **Internal Revenue Service:** 120 Barnard St. Savannah, GA 31401. Phone: 912-651-1430
www.irs.gov
- **Minority Business Development Agency:** 401 W. Peachtree Street Room 1717, Atlanta. Phone: 404-730-3300
- **U.S. Department of Labor:** 1375 Peachtree Street NE Suite 587, Atlanta. Phone: 404- 347-3573